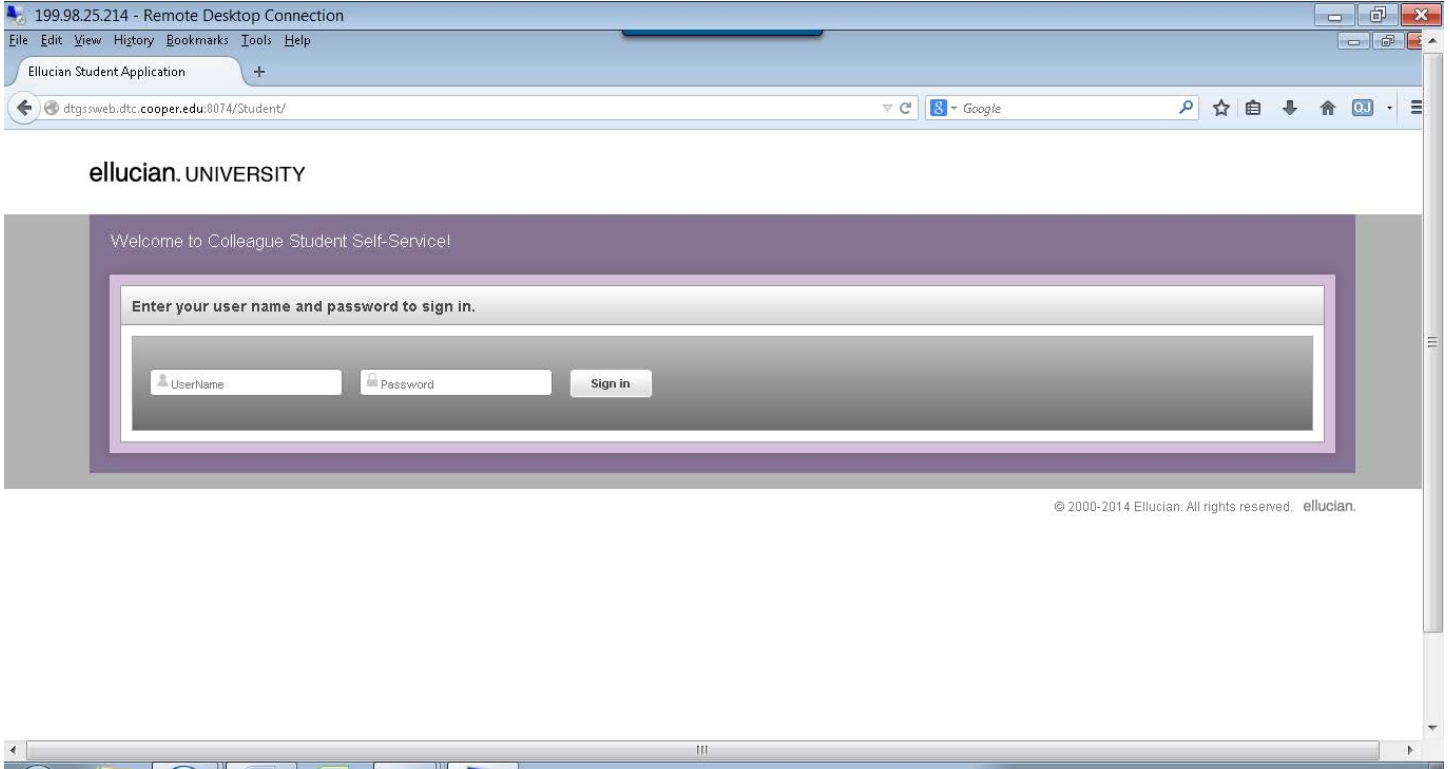


Student Self-Service for Students

Go to URL: <https://dtss.cooper.edu/Student>

Your log in user name and password are the same as your Web Advisor credentials

(1) Login screen:



(2) Welcome screen: Click "Student Planning"

The screenshot shows a remote desktop connection window titled "199.98.25.214 - Remote Desktop Connection". The browser window displays the "Ellucian Student Application" at the URL "dtgssweb.dtc.cooper.edu:8074/Student/". The page header includes the "ellucian. UNIVERSITY" logo, a user profile for "Peter", and links for "Sign out", "Help", and "Notifications". Below the header are two tabs: "Student Finance" and "Student Planning". The main content area features a purple banner with the text: "Hello, Peter. Welcome to Colleague Student Self-Service! Choose a category to get started." Below this banner are two large, light-colored buttons. The left button is for "Student Finance" with a green dollar sign icon and the text "Here you can view your latest statement and make a payment online." The right button is for "Student Planning" with a calendar icon and the text "Here you can search for courses, plan your terms, and schedule & register your course sections." At the bottom right of the page, there is a copyright notice: "© 2000-2014 Ellucian. All rights reserved. ellucian." The Windows taskbar is visible at the bottom of the remote desktop window.

(3) "Home" page displays a summary of your GPA, academic progress and courses scheduled.

The screenshot shows a web browser window with the URL `dtgssweb.dtc.cooper.edu:8074/Student/Planning`. The page header includes the user name "Peter" and options for "Sign out", "Help", and "Notifications". The main navigation bar contains "Student Finance" and "Student Planning". The "Home" tab is active, with sub-tabs for "My Progress", "Plan & Schedule", "Course Catalog", and "Test Summary".

Steps to Getting Started
 There are many options to help you plan your courses and earn your degree. Here are 2 steps to get you started:

- 1 View Your Progress**
 Start by going to My Progress to see your academic progress in your degree and search for courses.
[Go to My Progress](#)
- 2 Plan your Degree & Register for Classes**
 Next, take a look at your plan to see what you've accomplished and register your remaining classes toward your degree.
[Go to Plan & Schedule](#)

Programs

Programs	Cumulative GPA	Progress
Bachelor of Engineering in Electrical Engineering	3.963 (2.000 required)	<div style="width: 100%;"><div style="width: 80%;"></div></div>

Summer 2014 Schedule

	Mon	Tue	Wed	Thu	Fri
8am					
9am					

(4) Click “ My Progress”:

The My Progress view shows an approximate percentage of program requirement components you have completed for a particular academic program.

The “View a New Program” tab allows you to compare your completed courses with those required by another academic program.

The screenshot shows a web browser window displaying the 'My Progress' page for a 'Bachelor of Engineering in Electrical Engineering' program. A green arrow points to the '+ View a New Program' button. The page includes a search bar, navigation tabs, and a progress bar showing 127 credits completed out of 136.5 required. Below the progress bar, there are sections for 'Requirements' and 'Electrical Engineering Freshman Year' with a list of courses to be completed.

Category	Completed	Required
Total Credits (136.5 of 136)	127	136.5
Total Credits from this School (136.5 of 60)	112	136.5

Requirements

Electrical Engineering Freshman Year

Complete all of the following items. **0 of 2 Completed.**

A. Fall Semester

Complete EEC-000.1, MA-110, MA-111, CH-110, EID-101, CS-102 and HSB-1.

[Show Details](#) **4 of 6 Courses Completed.**

Search for courses and add to your plan through 3 different ways: 1) type in the course number in “search for courses” (2) scroll down and click on the course (3) click on the “search” button.

Student Finance | Student Planning

Home | My Progress | Plan & Schedule | Course Catalog | Test Summary

My Progress

Bachelor of Engineering in Civil Engineering (1 of 1 programs)

At a Glance

Cumulative GPA: **0.000 (2.000 required)**
 Institution GPA: **0.000 (2.000 required)**
 Degree: Bachelor of Engineering
 Majors: Civil Engineering
 Departments: Engineering - Civil
 Catalog: 2013

Description
 ABET Student Outcomes
 (a) an ability to apply knowledge of mathematics, science, and engineering (b) an ability to design and conduct
[More...](#)

Program Completion must be verified by the Registrar.

Progress

Total Credits (18 of 135)
 3 / 15 135

Total Credits from this School (18 of 60)
 3 / 15 60

Requirements

Civil Engineering Freshman Year

Complete all of the following items. **0 of 2 Completed.**

A. Fall Semester

Complete ESC-000.1, MA-110, MA-111, CH-110, EID-101, CS-102 and HSS-1.
[Show Details](#) **0 of 7 Courses Completed.** Fully Planned

Status	Course	Grade	Term	Credits	Hide
<input checked="" type="checkbox"/> In-Progress	HSS-1	Freshman Seminar	2014FA	3	
<input checked="" type="checkbox"/> Planned	MA-111	Calculus I	2014FA	4	
<input checked="" type="checkbox"/> Planned	MA-110	Intro to Linear Algebra	2014FA	2	
<input checked="" type="checkbox"/> Planned	ESC-000.1	Engg Professional Develop Sem	2014FA	0	
<input checked="" type="checkbox"/> Planned	EID-101	Engg Design & Problem Solving	2014FA	3	
<input checked="" type="checkbox"/> Planned	CS-102	Intro to Computer Science	2014FA	3	
<input checked="" type="checkbox"/> Planned	CH-110	General Chemistry	2014FA	3	

- (5) "Plan & Schedule" view allows you to see a calendar view of the courses you are planning to take or are registered for in a particular semester. The feature will also show conflicts with courses, allows you to print your schedule and save to ICAL (saves to smart devices)

Home My Progress **Plan & Schedule** Course Catalog Test Summary

Plan your Degree and Schedule your courses

Schedule Timeline Advising

Fall 2014

Filter Sections Planned: 15 Credits Enrolled: 3 Credits Waitlisted: 0 Credits

	Mon	Tue	Wed	Thu	Fri
8am					
9am	✓ HSS-1-E				
10am					
11am	✓ MA-111-B	✓ EID-101-A	✓ HSS-1-E		
12pm	✓ ESC-000.1-1				
1pm			✓ CS-102-C/D	✓ EID-101-A	✓ MA-110-A
2pm			✓ CS-102-C/D		
3pm	✓ CS-102-C/D			✓ MA-111-B	
4pm		✓ MA-111-B			
5pm					
6pm					
7pm					
8pm					

CS-102-C/D: Intro to Computer Science
Approved
Planned
Credits: 3
Grading: Graded
9/2/2014 to 12/17/2014
Time: M 3:00 PM - 3:50 PM
Location: 41 Cooper Square 505 (Lecture)
Time: W 1:00 PM - 1:50 PM
Location: 41 Cooper Square 505 (Lecture)
Time: W 2:00 PM - 2:50 PM
Location: 41 Cooper Square 427 (Lab)
Instructor: Cusack, B
Seats Available: 30

View other sections

EID-101-A: Engg Design & Problem Solving
Approved
Planned
Credits: 3
Grading: Graded
9/2/2014 to 12/17/2014
Time: T 11:00 AM - 11:50 AM
Location: 41 Cooper Square 505 (Lecture)
Time: Th 1:00 PM - 2:50 PM
Location: 41 Cooper Square 105 (Lecture)
Instructor: Cumberbatch, T
Seats Available: 30

(6) Click on "View other sections" then place your cursor over the sections to see all available you want to take, which makes it show in the calendar to the right.

The screenshot displays a student planning interface for Fall 2014. At the top, there are tabs for "Student Finance" and "Student Planning". Below these are navigation links: "Home", "My Progress", "Plan & Schedule", "Course Catalog", and "Test Summary". The main header reads "Plan your Degree and Schedule your courses" with a search bar on the right.

The interface is divided into three main sections: "Schedule", "Timeline", and "Advising". The "Schedule" section is active, showing a calendar for "Fall 2014". A "Register Now" button is located in the top right of the schedule area. Below the calendar, there are statistics: "Planned: 15 Credits", "Enrolled: 3 Credits", and "Waitlisted: 0 Credits".

The calendar grid shows courses scheduled from 8am to 7pm across the days of the week (Mon-Fri). Courses are represented by colored blocks: green for approved courses and yellow for planned courses. Two blue arrows point to "View other sections" links in the sidebar, which are highlighted in grey. The sidebar also contains course details, including credits, grading, dates, times, locations, and instructors.

Time	Mon	Tue	Wed	Thu	Fri
8am					
9am	✓ HSS-1-E				
10am					
11am	✓ MA-111-B	✓ EID-101-A	✓ HSS-1-E		
12pm	✓ ESC-000.1-1				
1pm			✓ CS-102-C/D	✓ EID-101-A	✓ MA-110-A
2pm			✓ CS-102-C/D		
3pm	✓ CS-102-C/D			✓ MA-111-B	
4pm		✓ MA-111-B			
5pm					
6pm					
7pm					

(7) On the left side click on the section to add to your plan.

Student Finance | Student Planning

Home | My Progress | **Plan & Schedule** | Course Catalog | Test Summary

Plan your Degree and Schedule your courses

Schedule | Timeline | Advising

Fall 2014

Filter Sections | Print | Save to iCal | Planned: 15 Credits | Enrolled: 3 Credits | Waitlisted: 0 Credits

	Mon	Tue	Wed	Thu	Fri
8am					
9am	✓ HSS-1-E				
10am					
11am	✓ MA-111-B	EID-101-EID-101-EID-101-EID-101-E	✓ HSS-1-E		
12pm	✓ ESC-000.1-1				
1pm			✓ CS-102-C/D	EID-101-EID-101-EID-101-EID-101-E	✓ MA-110-A
2pm			✓ CS-102-C/D		
3pm	✓ CS-102-C/D			✓ MA-111-B	
4pm		✓ MA-111-B			
5pm					
6pm					
7pm					
8pm					

EID-101-A: Engg Design & Problem Solving
Approved
Planned
Credits: 3
Grading: Graded
9/2/2014 to 12/17/2014
Time: T 11:00 AM - 11:50 AM
Location: 41 Cooper Square 505 (Lecture)
Time: Th 1:00 PM - 2:50 PM
Location: 41 Cooper Square 105 (Lecture)
Instructor: Cumberbatch, T
Seats Available: 30

View other sections
1 of 1

EID-101-B: Engg Design & Problem Solving
9/2/2014 to 12/17/2014
Time: T 11:00 AM - 11:50 AM
Location: 41 Cooper Square 503 (Lecture)
Time: Th 1:00 PM - 2:50 PM
Location: 41 Cooper Square 504 (Lecture)
Instructor: Tzavellis, C
Seats Available: 30

EID-101-C: Engg Design & Problem Solving
9/2/2014 to 12/17/2014
Time: T 11:00 AM - 11:50 AM
Location: 41 Cooper Square 105 (Lecture)
Time: Th 1:00 PM - 2:50 PM
Location: 41 Cooper Square LL210 (Lecture)
Instructor: Wootton, D
Seats Available: 30

EID-101-D: Engg Design & Problem Solving
9/2/2014 to 12/17/2014
Time: T 11:00 AM - 11:50 AM

(8) The “Timeline” view allows you to see what courses you have taken in the past with grades achieved and planned courses for the future semesters.

dtgswweb.dtc.cooper.edu:8074/Student/Planning/DegreePlans

Student Planning

Home My Progress **Plan & Schedule** Course Catalog Test Summary

Plan your Degree and Schedule your courses

Search for courses...

Schedule **Timeline** Advising

+ Add a Term

Term	Courses
Fall 2014	<ul style="list-style-type: none">ECE-142-1: Electronics II (Credits: 3) ✓ECE-193-A: Elec & Comp Engg Projects I (Credits: 1.50) ✓ECE-320-1: Control Systems (Credits: 3) ✓ECE-416-1: Adaptive Filters (Credits: 3) ✓HUM-328-1: History of Cinema 1895-1945 (Credits: 3) ✓MA-111: Calculus I (Credits: 4) ✓
Spring 2015	
Summer 2015	
Fall 2015	

Enrolled Credits: GPA: 0.00 13.50 Enrolled Credits, 10 Planned Credits

(9) Under Advising, once you have chosen your classes then hit “Request review”. If no conflicts, it will be sent to all the advisors listed under “My Advisors”.

You can send notes to your advisor here. Remember staff/faculty with readable rights can see your notes, not just your advisors. If you want to email an advisor directly, click on the mail icon next to their name.

The screenshot shows a web interface for student planning. At the top, there are tabs for 'Student Finance' and 'Student Planning'. Below these are navigation links: 'Home', 'My Progress', 'Plan & Schedule', 'Course Catalog', and 'Test Summary'. The main header area contains the text 'Plan your Degree and Schedule your courses' and a search bar labeled 'Search for courses...'. A secondary navigation bar includes 'Schedule', 'Timeline', and 'Advising'. A red arrow points to the 'Advising' tab. Below this is a 'My Advisors' section with a list of names, each preceded by a mail icon. A red arrow points to the first name, 'Jameel Ahmad'. To the right of the list is a 'Request Review' button, also indicated by a red arrow. Below the advisors list, a status message reads 'Course Plan last reviewed on 9/29/2014 by Cusack, Brian'. At the bottom, there are two panels: 'Compose' on the left with a text input field and a 'Save Note' button, and 'View History' on the right showing two entries of messages from 'Paul, Alan' on 9/28/2014. A red arrow points to the 'Compose' text area.

(10) Once the advisor has made his recommendations and approval, you will then see a message from them in the “View History” box.

The screenshot shows a web interface for student planning. At the top, there are tabs for "Student Finance" and "Student Planning". Below these are navigation links: "Home", "My Progress", "Plan & Schedule", "Course Catalog", and "Test Summary". The main heading is "Plan your Degree and Schedule your courses", with a search bar on the right. The "Advising" tab is selected, showing a "My Advisors" list with 25 names, each with a checkbox. A "Request Review" button is in the top right. Below the list, it says "Course Plan last reviewed on 9/29/2014 by [redacted] sack, Brian". At the bottom, there are two panels: "Compose" on the left and "View History" on the right. A red arrow points from the "View History" header to the first message in the list.

My Advisors

- Jameel Ahmad
- Vito Guido
- George Delagrammatikas
- Chris Lent
- Joseph Cataldo
- Constantine Yapiakis
- Cosmas Tzavelis
- Irving Brazinsky
- Benjamin Davis
- Daniel Lepek
- Oqbonnaya Okorafor
- Richard Stock
- Hamid Ahmad
- Toby Cumberbatch
- Fred Fontaine
- Samuel Keene
- Carl Sable
- Stuart Kirtman
- Melody Baqlione
- Eric Lima
- David Wootton
- Chih-Shing Wei
- George Sidebotham
- Ruben Savizky
- Om Agrawal
- Andrea Newmark
- Alan Paul

Request Review

Course Plan last reviewed on 9/29/2014 by [redacted] sack, Brian

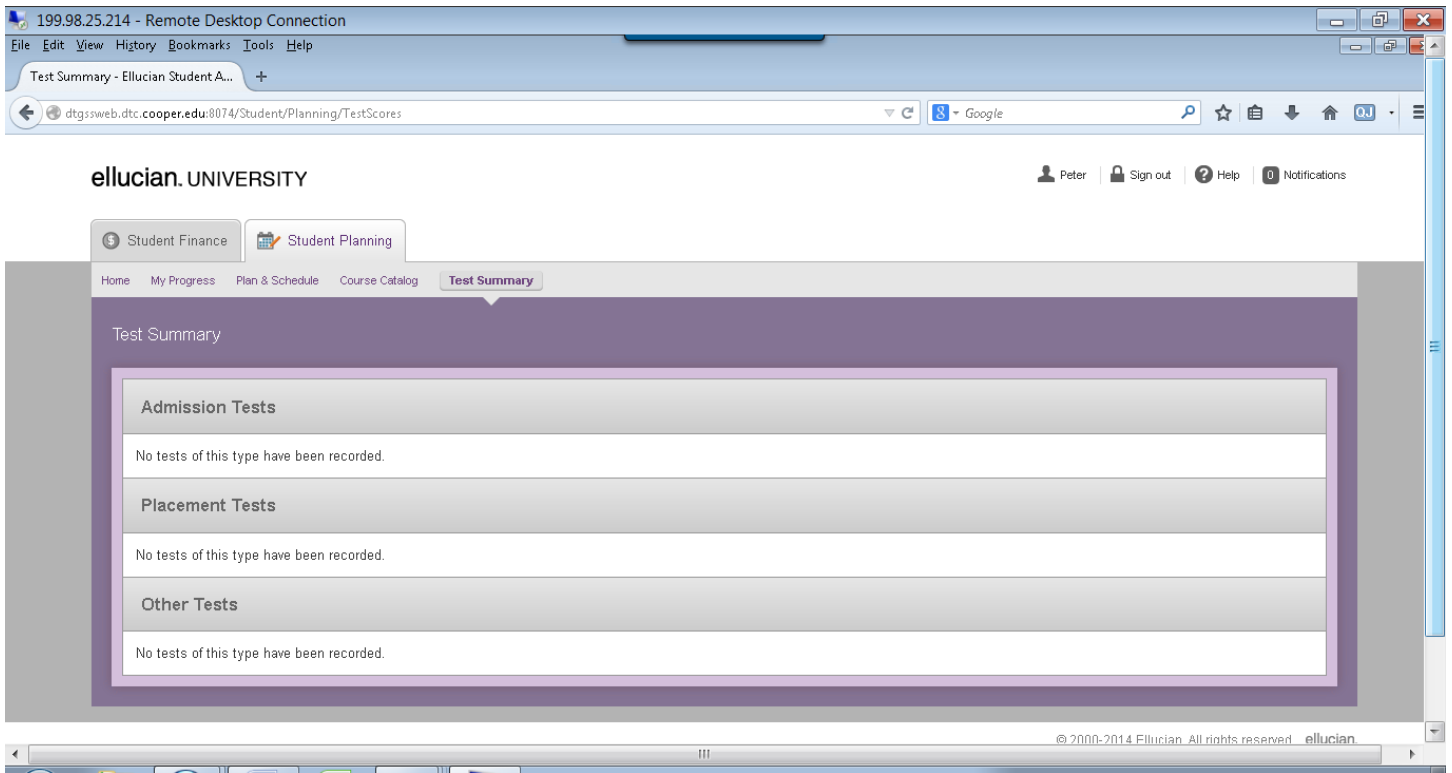
Compose

View History

- Hi Just Testing, I have approved your plan again. Please register. Prof Ahmed
Paul, Alan on 9/28/2014 at 3:56 PM
- Hi Just Testing, I have approved your plan. Please register your courses. Prof Ahmed
Paul, Alan on 9/28/2014 at 3:54 PM

Save Note

(11) Test Summary shows all your test scores prior to attending Cooper Union.



**

You may not register for a course in another school at Cooper Union without permission from an advisor (Architecture and Art) or an Associate Dean (Engineering), even if your own advisor has approved the course on your Ed Plan. Ask the advisor or dean in that school to email your advisor.